# Job Title: Store Shop Supervisor

Reports to: Store Manager

**Job Summary**

**JOB DESCRIPTION**

This position consists of performing repairs and maintenance on a wide variety of rental equipment. The store mechanics primary objective is to maintain a high level of attention to detail to provide quality control before equipment is sent out on rent and perform all annual inspections. When not performing annual inspections, regular preventive maintenance and minor repairs on equipment and delivery vehicles will be requested.

**Essential Job Duties and Responsibilities**

* Work every day to create a safer environment for customers and coworkers by making safety a number one priority. Attends safety training when requested and speaks up when there is an opportunity to improve safety conditions.
* Exceed customer expectations and make every step of the customer’s renting experience easy and enjoyable. This may include but is not limited to, taking orders by phone, preparing contracts, collecting payment, explaining equipment operation and safety features and loading equipment.
* Understand and is willing to continually learn about rental equipment in order to recommend the correct remedy for repair.
* Perform preventive maintenance and repairs on various types of construction equipment.
* Perform annual inspections on equipment and vehicles.
* Manage equipment repairs sent to central shop or outside shop.
* Maintain a clean and organized shop.
* Manage and organize inventory, order commonly used parts and shop supplies.
* Keep a safe work area and follow company safety policies at all times.
* Have open communication with shop and attend all shop trainings.
* Maintain constant communication with store manager.
* Provide operation, service and maintenance training to store employees.
* Conduct service calls in the field as necessary.
* Maintain and update Traction score card.
	+ No internal repair orders over 30 days
	+ No overdue interval services
* Perform other duties as requested.

**Qualifications**

Education, Skills & Requirements

* Must possess a high level of equipment repair knowledge.
* Must be able to provide, understand and complete written reports of work performed on equipment.
* Higher Level Education is preferred but not required (trade school, degree, certificate)
* Must have extensive knowledge in electrical, hydraulic systems
* Must have knowledge in gas and diesel engines and drivetrains
* Driver’s License and clean driving record – CDL preferred but not required
* Must have an appropriate tool set for the position
* Welding and Fabrication skills are a plus

**Working conditions**

* Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
* Pulling: Using upper extremities to exert force in order to draw, drag, haul or tug objects in a sustained motion.
* Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. This factor is important if it occurs to a considerable degree and requires the substantial use of the upper extremities and back muscles.
* Medium work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
* Heavy work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
* The worker is subject to both environmental conditions: Activities occur inside and outside.
* The worker is subject to noise: There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.
* The worker is subject to hazards: Includes a variety of physical conditions such as proximity to moving mechanical parts, electrical current, working on scaffolding and high places, exposure to high heat or exposure to chemicals.

**Benefits**

Work for the Treasure Valley’s rental industry leader, with an established history of success. Tates Rents takes pride in treating its customers and employees like family.

* Qualify for top notch health benefits, including vision and dental
* 401K benefits with generous dollar for dollar matching up to 4% of your compensation.
* Monthly bonuses based on company performance. (Make the company better every day and share in the earned success)
* Uniforms provided
* Use rental equipment upon availability and approval
* Five paid holidays and ability to earn additional paid time off
* Two weeks of paid paternity leave

*This company is committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any legally recognized basis including, but not limited to: military status, race, color, religion, gender, genetic information, national origin, physical or mental disability and/or age.*